VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462

Vending Machine License Application

BUSINESS INFORMATION: *(Where machines will be located)*

NAME: _____ PHONE #: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

VENDING MACHINE COMPANY INFORMATION:

NAME: _____ PHONE #: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

Vending Machines to be placed: _____ Indoors _____ Outdoors *

* See reverse side of application for regulations for outdoor vending machines. Site plan showing location of machine(s) must be submitted with application.

VENDING MACHINES:

Number of Vending Machines _____

Number of Juke Boxes _____

Number of Honor Boxes _____

TOTAL FEES DUE **$ _____**

_____

OWNER OR AGENT FOR OWNER

PER ORDINACE NO. 1491 VENDING MACHINE FEES ARE AS FOLLOWS:

1)	Vending Machines/Juke Boxes	$50.00 Each
2)	Honor Boxes	$30.00 Each

PAYMENT DUE IMMEDIATELY – ALL FEES ARE ANNUAL

Fees are billed annually to Business where machines are located along with Business License Fees.

Regulation of Orland Park Outdoor Vending Machines

All outdoor vending machines should apply for a license through the Building Department using the same process as existing vending machines.

Newspaper racks, phones and automated teller machines (ATMs) are not considered outdoor vending.

Orland Park prefers that vending machines be located inside existing buildings. Outdoor Vending Machine Applications must demonstrate the following for approval:

1. Vending machines shall be located to minimize visibility to the street. The back of the vending machine shall be positioned against a building wall or exterior masonry screen wall.

2. Location shall be coordinated with architecture of the building as to not cover up windows, landscape planters and/or decorative trim.

3. No outdoor vending machines shall be placed in a location so as to impede pedestrian access, block parking areas or create an unsafe condition. A minimum of 36" of clearance is required for all pedestrian ways in front of a vending machine.

4. Public access to outdoor vending machines shall meet the State of Illinois and Federal ADA accessibility requirements.

5. Outdoor vending machines should be externally illuminated for security. Internal illumination of the sign portion of the vending machine is prohibited. The product display area of the vending machine may be internally illuminated as long as it does not appear as advertising.

6. Outdoor vending machine installations that require new electrical or plumbing require a building permit.

7. A maximum of two vending machines are permitted for businesses with exterior property frontages of up to one hundred (100'). No more than three (3) outdoor vending machines are permitted per any location.

8. Outdoor vending machines shall not be installed in public way or immediately adjacent to public way so as to require customers to stand in public way to use machine.

9. Outdoor vending machines shall not be located adjacent to any wall that is lower than the height of the machine

10. All outdoor vending machines selling entertainment media must comply with 'adult use' business and zoning regulations.

If the petitioner cannot comply with the above standards, an outdoor vending permit will not be issued.